

THE CONSTITUTION

ARTICLE 1. NAME:

The organization shall be called "*Kirewa Youth Development Initiative*" (K.Y.D.I)

ARTICLE 2. STATUS:

The organization shall be based in Tororo-district. It shall be a community-based organization (CBO), non-profit making and non- political organization.

ARTICLE 3. MOTTO:

The motto shall be "*Together we can make a change*".

ARTICLE 4. VISION:

Our vision is "*a literate society that is self sustaining*"

ARTICLE 5. OBJECTIVES:

- a. To support and promote formal and non- formal education, including the girl child education.
- b. To promote income generating activities for all the youth for poverty alleviation.
- c. To enhance employment opportunities for all the youth.
- d. To support and promote better environmental management by the youth and community at large
- e. To promote better health for youths with emphases on HIV/AIDS prevention and reproductive health.
- f. To advocate for support and development of the marginalized groups such as disabled children and children orphaned by disasters such as AIDS and wars.
- g. Operate other lawful activities aimed at improvement of community welfare and development.

ARTICLE 6. MEMBERSHIP:

Membership shall be in the following categories:

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a. FOUNDER MEMBERS

- i. These shall consist of the six (6) people who started the organization who shall be part of the executive members.
- ii. They shall be permanent members unless in the case of vote of no confidence.
- iii. Shall pay an initial subscription fee of two hundred thousand shillings only (200,000 Ug. sh.) to start running the organization.
- iv. Shall pay membership and subscription fees as shall be determined by the Executive committee from time to time.
- v. Shall hold at least one third of executive posts in the executive committee.
- vi. The six members together with the patron will comprise the Board of trustees in whose names the property of the organization will be registered.

b. EXECUTIVE MEMBERS

- i. These shall comprise of 9-13 members consisting of the founder members and other members democratically elected by the members of the general assembly.
- ii. It shall be the decision making body of the organization.
- iii. They shall pay a membership fee determined by the executive committee and shall contribute subscription fee annually as situations may demand.

c. REGISTERED MEMBERS

- i. These shall include all members who pay all membership and subscription fees provided in this constitution.
- ii. Shall fill membership forms and obtain membership certificates upon approval by the executive committee.
- iii. Shall comprise the Annual general assembly (AGM).
- iv. Shall have voting powers.
- v. Shall be eligible to hold any office in accordance with this constitution.

d. ASSOCIATE MEMBERS:

- i. In this category, membership shall be open to any person aged 18 years and above
- ii. Shall pay membership fee determined by the executive committee.
- iii. Shall be persons of sound mind, creative and enterprising.
- iv. Shall be approved by the executive committee.

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e. BENEFICIARY MEMBERS:

- i. They shall consist of youths in general (especially school going age) and the community at large.
- ii. They shall participate in the organization activities whenever called upon.

ARTICLE7. CEASATION OF MEMBERSHIP:

A person shall cease to be a member of the organization on the ground of;

- a. Insanity
- b. Expulsion in accordance with the provision of articles 11(b) and 18 of this constitution.
- c. Death
- d. Voluntary resignation with two months prior notice written, addressed and delivered to the general secretary.
- e. Any executive member who misses three consecutive meetings without apologies shall cease to be a member but can reapply to the executive for consideration.

ARTICLE8. SOURCES OF FINANCE:

- a. Subscription and membership fees
- b. Donations and Grants
- c. Organization projects
- d. Fundraising drives
- e. Any loans granted to the organization
- f. Any other funds obtained through lawful means.

ARTICLE9. ACCOUNTABILITY:

- a. Funds shall be kept in a bank approved by the executive committee.
- b. All funds and donations shall be entrusted with the treasurer subject to article 14(e) of this constitution.

ARTICLE10. THE PATRON:

- a. The patron shall be
 - i. Any person of high integrity.
 - ii. Any person interested in the affairs of the association
 - iii. A person of distinguished service, exemplary character and good reputation.
 - iv. Appointed by the executive and approved by the general assembly.

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- b. The patron acts as; an advisor, guide and overseer of activities of the organization and on account of neutrality shall have no vote.
- c. The patron may be relieved of his/her duties on the following grounds;
 - i. Gross misconduct
 - ii. Negligence of duty or long illness that affects his/her duty.

ARTICLE11. CONSTITUTION OF THE EXECUTIVE:

a. The executive committee shall consist of:

- i. Chairperson
- ii. Vice chairperson
- iii. General Secretary
- iv. Assistant General secretary
- v. Treasurer
- vi. Organizing secretary
- vii. Assistant Organizing Secretary
- viii. Publicity secretary
- ix. Committee member
- x. Committee member
- xi. Committee member
- xii. Committee member
- xiii. Committee member

b. Duties/responsibilities and powers of the executive

The executive shall;-

- a. Be responsible for all matters relating to policies approved by the general assembly
- b. Expel any member who acts grossly contrary to the association's goals and objectives.
- c. Be responsible for convening the general assembly

ARTICLE12. TERM OF OFFICE:

The members of the executive shall hold office for a period of not more than five (5) years and shall be legible for re-election.

ARTICLE13. ELECTION OF OFFICE BEARERS:

- a. Save as may otherwise be decided by members, voting shall be by secret ballot
- b. A person wishing to contest for election should be proposed or nominated and seconded.

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- c. If by the closure of the nomination only one candidate is duly nominated, that person shall be declared elected unopposed.
- d. Where two or more persons are nominated, voting shall be conducted and the person who gets the highest number of votes, shall by simple majority be declared the winner.
- e. For purpose of elections, meetings shall be presided by a free chairman elected by the executive committee meeting concerned provided two thirds of the registered members are present in person.

ARTICLE 14. EXECUTIVE ROLES:

a. Chairperson.

Shall;

- i. Be the overall head of the association.
- ii. Preside over all executive and general meetings.
- iii. Be a signatory to the bank account subject to article 15 of this constitution.
- iv. A signatory to all organization instruments to which the organization seal is affixed

b. Vice Chairperson

The vice-chairperson shall;

- i. Deputize the chairperson
- ii. Assume full responsibility of the chairperson in his/her absence
- iii. Shall perform the duties as may be assigned by the chairperson.

c. General Secretary

Shall;

- i. Take minutes of all executive and general meetings
- ii. Keep a summary of all financial statements subject to article 14 of this constitution
- iii. Be a principal signatory to the organization bank account(s) and the accounting officer of the organization.
- iv. Shall issue under directive of the executive all notices to the members.
- v. Sign every instrument to which the seal of the organization is affixed
- vi. Prepare reports of the executive committee and general meetings
- vii. Draw agenda of the next meeting as may be required from time to time.
- viii. Keep all correspondences of the organization
- ix. Represent the organization in local and international events.
- x. Shall be the executive committee representative in the organization staff to uphold the original principals and values and objectives of the organization.

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d. Assistant general secretary

Shall deputize the general secretary.

e. Treasurer

Shall;

- i. Receive money on behalf of the organization
- ii. Keep or/and bank money of the organization
- iii. Keep proper record of all the financial transactions and all the transactions documents including receipts, vouchers, invoices, purchase orders, cheque books and fixed deposit account certificates.
- iv. Be a signatory to the bank account subject to article 15 of this constitution
- v. Make proper accountability for all financial transaction conducted by the organization
- vi. Keep proper records of all assets and liabilities of the organization.
- vii. Keep petty cash as decided by the executive, and any amount in excess of the petty cash shall be banked within 48 hours from the time of receipt.
- viii. Give financial report in every executive meeting
- ix. Prepare and present periodic financial records to the executive whenever needed
- x. For current account the treasurer shall collect and reconcile monthly bank statements with cashbook

f. Publicity secretary

Shall;

- i. Promote the organization good public relations.
- ii. Link the organization to sister organizations.
- iii. Publicize the organization programs.
- iv. Promote mutual relationship within the organization
- v. Seek relevant ideas from relevant partners.

g. Organizing Secretary

Shall;

- i. Organize functions
- ii. Head all organizing committees for functions
- iii. Monitor the proceedings of such functions
- iv. Evaluate and report to the executive on such functions.

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h. Assistant organizing secretary

Shall;

Deputize the Organizing secretary.

ARTICLE15. SIGNATORIES:

The following shall be signatories to the bank account:

- a) Chairperson
- b) Treasurer
- c) General Secretary being the principal signatory.

In case of absence of one of (a) or (b) above, the one present with the General Secretary as the principal signatory can sign.

ARTICLE16. MEETINGS:

The organization shall have the following meetings;-

a) General Assembly

The members for the general assembly shall include;

- i. The executive
- ii. All registered members.

This meeting shall take place once a year

b) General meetings;

The members of the general meeting shall be

- i. Registered members
- ii. Executive members
- iii. Those interested in joining
- iv. All other members of the organization(subject to article6)

Such meetings shall take place as decided upon by the executive.

Shall be subject to article 17 (b).

c) Executive meeting

This shall comprise of;

- i. The executive members
- ii. Any other person invited by the executive.

It shall take place thrice a year and as decided upon by the executive or when need arises

Shall be subject to article17 (a).

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d) **Committee meeting.**

This shall comprise of;

- i. Specific committee members
- ii. Any other person invited by the committee members
- iii. Shall take place frequently from the time the committee is set. The committee chairperson shall chair. The committee shall be dissolved on completion of the task for which it was formed.
- iv. Shall be subject to 17(b)

e. **Extra-ordinary meeting.**

Apart from the above meetings there shall be the extra - ordinary meeting;
The chairperson shall convene such a meeting upon request by interested member(s).

It shall be held whenever need arises.

Shall be subject to 17(b)

ARTICLE17. QUORUM:

- a. The quorum for all meetings shall be two-third (2/3) of those who are supposed to attend including their chairperson (but he/she can delegate).
- b. For 16 (b), (d) & (e), the quorum shall be a simple majority with their chairperson (can delegate) and if any member is absent without apology the meeting shall proceed with the members present and resolution shall be binding.

ARTICLE18. DISCIPLINE:

- a. The executive committee shall be the sole disciplinary body.
- b. In case of violation of the constitution or any misconduct, detrimental or defamatory to the association, the person shall be answerable to the disciplinary committee.
- c. The disciplinary committee, depending on the degree of the offence or misconduct, shall determine the actions.

ARTICLE19. BOARD OF TRUSTEES:

The six (6) founder members and the patron shall form the board of trustees of the organization. Property of the organization shall be registered in the name of the board of trustees and be under the control of the board.

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ARTICLE20. INTERPRETATION:

For any dispute as to the interpretation of the articles in this constitution, the executive shall have the absolute right to resolve. If the dispute persists even after the interpretation by the executive, it shall be referred to a reputable legal expert approved by the executive whose interpretation shall then be final.

ARTICLE21. DISSOLUTION:

For dissolution, a motion shall be moved and seconded by 75% of the executive and registered members.

A resolution shall then be approved and passed by the general assembly.

The property of the organization shall then be transferred to another organization with similar objectives, selected by the executive.

ARTICLE22. AMMENDMENT:

Subject to the provision of this constitution, the executive shall have the powers to amend the constitution for better development. A motion for amendment would be moved by a member, seconded by another and supported by at least 75% of the executive members.

ARTICLE23.RESOLUTION AND ENDORSEMENT:

We the founding members of K.Y.D.I, on this 28th day of December 2001 resolve to enact and adopt this constitution to be our guiding tool and promise to abide by it. This has been after the approval of the general assembly held on the 27th Dec. 2001. And therefore desirous of being formed into a Community Based Organization.

Signed

Name

Sign

1. Michael Ogen (Mr.)

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2. Stella Nyapendi (Ms)

.....

3. Joseph Aruma (Mr.)

.....

4. Peter Opata (Mr.)

.....

5. Martin Odipo (Mr.)

.....

6. Benedict Oyo (Mr.)

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Current Executive committee Members 2001-2006;

<i>Name</i>	<i>Position</i>	<i>Sign</i>
1. Michael Ogen (Mr.)	Chairman	_____
2. Stella Nyapendi (Ms)	Vice chairperson	_____
3. Benedict Oyo (Mr.)	General Secretary	_____
4. Joseph Aruma (Mr.)	Treasurer	_____
5. Peter Opata (Mr.)	Public Rel. Officer	_____
6. Martin Odipo (Mr.)	Ass. Gen. Secretary	_____
7. Immaculate Awor (Ms)	Organising Secretary	_____
8. Tom Obbo (Mr.)	Ass. Org. secretary	_____
9. Marilyn Auma (Ms)	Member	_____
10. Marcellinus Fumbi (Mr.)	Member	_____
11. Charles Okoth (Mr.)	Member	_____
12. Ann Nyafwono(Ms.)	Member	_____

Signed

.....
General Secretary

.....
Chairman

***KIREWA YOUTH DEVELOPMENT INITIATIVE
(KYDI) CONSTITUTION***

"Together we can make a change"